



# THUNDERBIRD NEIGHBOURHOOD ASSOCIATION

2311 Cassiar Street, Vancouver, B.C. V5M 3X3 604.713.1818 www.thunderbirdcc.ca

Jointly operated by the Vancouver Board of Parks and Recreation and the Thunderbird Neighbourhood Association

## EMPLOYMENT OPPORTUNITY Summer Day Camp – Day Camp Leader

Thunderbird Community Centre is looking for energetic, enthusiastic and responsible individuals to plan, implement and lead the Summer Day Camp program for children ages 6 to 14 years. The participants will be involved in structured activities such as arts and crafts, sports, adventures, exploring the community and outings. Thunderbird Neighbourhood Association provides this opportunity for children to engage in safe, meaningful and exciting summer programs allowing them to develop positive life skills, in turn enabling them to be responsible members in our community.

### Responsibilities include, but are not limited to:

- Providing direct leadership, supervision and instruction to Day Camp participants ages 6-14 years
- Planning, promoting, implementing and participating in age-appropriate activities (ie. arts & crafts, games, out trips) that fit with the weekly theme developed by the Day Camp Manager
- Providing a safe, inclusive, supportive, engaging and fun environment for participants
- Working cooperatively with and being a positive role model to fellow staff and volunteers
- Liaising & working with Senior Recreation Staff to ensure the efficient operation of the program
- Deal effectively with challenging behaviour
- Collecting information for medical & waiver forms from participants each week and ensuring that the sign-in & sign-out of children each day is conducted in a safe & efficient manner
- Tracking & reporting camp budget petty cash usage on a weekly basis
- Preparing and submitting feedback for the Day Camps & providing recommendations for future programs

### Qualifications:

- Experience working in a day camp or related setting as a leader or volunteer
- Knowledge of age-appropriate activities (games, sports, outings and arts & crafts) for children ages 6 to 14 years
- Excellent communication and interpersonal skills
- Demonstrated leadership & problem solving skills
- Ability to work independently and cooperatively within a staff team
- Ability & willingness to work within a culturally, economically and socially diverse community
- Current First Aid/CPR C certification
- Familiarity with working within a budget and tracking expenses
- Demonstrated administrative skills in program planning, word processing and reporting

### Conditions of employment:

- Successful Police Information Check clearance
- Current Emergency or Standard First Aid and CPR C certification
- As conditions of a position covered by the Canada Summer Jobs grant, the successful applicant must be between the ages of 15 and 30 years, be a Canadian Citizen, permanent resident or have conferred refugee protection
- TNA's COVID-19 vaccination policy is currently suspended and as a result, vaccination against COVID-19 is not required at this time. However, should circumstances change and TNA reintroduces such policy, you may be required to provide proof of vaccination against COVID-19 in order to be eligible to continue performing your duties.

### Terms of Employment:

\*positions, rate of pay, total hours, and start date dependent on funding from the Canada Summer Jobs Grant

- Approximately June 16 to August 22, 2025
- 30 to 40 hours per week
- \$18.65-21.85 per hour (depending on experience) plus 12% in lieu of vacation and benefits

Please forward your cover letter & resume, via mail or email by Friday, April 11, 2025 at 4pm to:

**Thunderbird Neighbourhood Association**

Mail: **2311 Cassiar Street, Vancouver, B.C. V5M 3X3**

Email: **gabrio.mannucci@vancouver.ca** (Subject line: Day Camp Leader Application)

*We would like to thank all applicants for taking their time to apply. Only shortlisted applicants will be contacted.*